



1025 N. Providence Road  
Media, PA 19063  
610-566-2711  
info@mediabritesmile.com

**PATIENT INFORMATION**

Patient's Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_ Sex: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_ Marital Status: Minor  Single  Married  Divorced  Widowed

If patient is student, name of school/college: \_\_\_\_\_ Full Time  Part Time

Address: (Street/Apt) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

Primary (Cell) Phone #: \_\_\_\_\_ Secondary (Home/Work) Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Preferred Form of Contact: Call  Text  Email

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

How did you hear about us? Facebook  Google  Insurance  Family or Friend  If so, who? \_\_\_\_\_

Previous Dentist's Name and Contact Info: \_\_\_\_\_

**PRIMARY DENTAL INSURANCE**

Name of Insurance Co: \_\_\_\_\_ Phone #: \_\_\_\_\_

Subscriber's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Relationship: \_\_\_\_\_

Employer's Name: \_\_\_\_\_ SSN/ID#: \_\_\_\_\_ Group ID: \_\_\_\_\_

**SECONDARY DENTAL INSURANCE**

Name of Insurance Co: \_\_\_\_\_ Phone #: \_\_\_\_\_

Subscriber's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Relationship: \_\_\_\_\_

Employer's Name: \_\_\_\_\_ SSN/ID#: \_\_\_\_\_ Group ID: \_\_\_\_\_

**YES NO**

**DENTAL HEALTH HISTORY**

- \_\_\_\_ \_\_\_\_ Is there a specific reason for your visit today? If so, why? \_\_\_\_\_
- \_\_\_\_ \_\_\_\_ Are you having any pain or discomfort at this time? If so, where? \_\_\_\_\_
- \_\_\_\_ \_\_\_\_ When was your last exam/cleaning? \_\_\_\_\_ Where? \_\_\_\_\_
- \_\_\_\_ \_\_\_\_ Have you ever had full mouth x-rays taken of your teeth? If so, when? \_\_\_\_\_
- \_\_\_\_ \_\_\_\_ Have you ever had treatment for your gums?
- \_\_\_\_ \_\_\_\_ Do your gums hurt or bleed when you brush?
- \_\_\_\_ \_\_\_\_ Do your teeth hurt when you chew?
- \_\_\_\_ \_\_\_\_ Have you ever been aware of a bad odor or taste in your mouth?
- \_\_\_\_ \_\_\_\_ Are your teeth sensitive to hot, cold or sweet?
- \_\_\_\_ \_\_\_\_ Do you clench or grind your teeth during the day or at night?
- \_\_\_\_ \_\_\_\_ Do you ever wake up from sleep due to shortness of breath?
- \_\_\_\_ \_\_\_\_ Have you ever had orthodontic treatment or worn braces?
- \_\_\_\_ \_\_\_\_ Are you interested in in-office whitening?
- \_\_\_\_ \_\_\_\_ Are you interested in Invisalign?
- \_\_\_\_ \_\_\_\_ Do you use any tobacco products? What/how much/how often? \_\_\_\_\_
- \_\_\_\_ \_\_\_\_ Do you use any controlled substances? What/how much/how often? \_\_\_\_\_

Is there anything that bothers you about the appearance of your teeth or smile? \_\_\_\_\_

Please rate how anxious you are about dental treatment (1-totally relaxed, 10-highly anxious): \_\_\_\_\_

Why did you leave your previous dentist? \_\_\_\_\_

## HEALTH HISTORY

Physician's Name: \_\_\_\_\_ City: \_\_\_\_\_ Phone #: \_\_\_\_\_

**YES   NO**

- \_\_\_\_   \_\_\_\_   Have you had a serious illness, operation or been hospitalized in the past 5 years?  
Reason: \_\_\_\_\_
- \_\_\_\_   \_\_\_\_   Have you been under the care of a medical doctor the past year? Reason: \_\_\_\_\_
- \_\_\_\_   \_\_\_\_   Has a physician ever recommended that you take an antibiotic pre-medication prior to a dental visit?  
Prescription: \_\_\_\_\_ Reason: \_\_\_\_\_
- \_\_\_\_   \_\_\_\_   Are you taking or scheduled to begin taking oral or IV bisphosphonates such as, alendronate (Fosamax®), risedronate (Actonel®), Aredia® or Zometa®, for osteoporosis or Paget's disease?
- \_\_\_\_   \_\_\_\_   Are you currently undergoing or have you undergone any radiation therapy to the head or neck region?  
Reason: \_\_\_\_\_

**Check any of the following you have had or have at present:**

- |   |   |                                 |
|---|---|---------------------------------|
| ____ Anemia                             | ____ Drug Addiction                     | ____ Low Blood Pressure         |
| ____ Angina                             | ____ Diabetes                           | ____ Lung Disease               |
| ____ Arthritis                          | ____ Emphysema                          | ____ Mitral Valve Prolapse      |
| ____ Artificial/Prosthetic Heart Valve* | ____ Epilepsy/Seizures                  | ____ Multiple Sclerosis         |
| ____ Artificial Joint (Type: _____)     | ____ Glaucoma                           | ____ Osteoporosis               |
| ____ Asthma                             | ____ Heart Disease/Heart Attack         | ____ Pacemaker                  |
| ____ Bleeding Problems                  | ____ Hemophilia                         | ____ Radiation Treatment        |
| ____ Blood Thinners (e.g. Coumadin)     | ____ Hepatitis A or B                   | ____ Rheumatic Fever/Rheumatism |
| ____ Cancer (Type: _____)               | ____ Hepatitis C                        | ____ Sinus Trouble              |
| ____ Chemotherapy                       | ____ Herpes                             | ____ Sickle Cell Disease        |
| ____ Cold Sores                         | ____ High Blood Pressure                | ____ Stroke                     |
| ____ Congenital Heart Disease*          | ____ History of Infective Endocarditis* | ____ Thyroid Disease            |
| ____ Unrepaired, cyanotic CHD           | ____ Kidney Problems                    | ____ Tuberculosis               |
| ____ Repaired in the last 6 months      | ____ Liver Problems                     | ____ Venereal Disease/STD's     |
| ____ Repaired CHD w/ residual defects   |   |                                 |

\*Except for the conditions asterisked above, antibiotic prophylaxis is no longer recommended for any other form of CHD or joint replacement unless specified by a physician

List any other condition(s) not listed above: \_\_\_\_\_

**Are you taking any medications? If yes, please list:**

| <u>Medication Name</u> | <u>Dosage/Frequency</u> | <u>Condition</u> |
|------------------------|-------------------------|------------------|
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |
| _____                  | _____                   | _____            |

**Are you allergic or have reacted adversely to any of the following medications?**

- |                              |                              |                        |                   |
|------------------------------|------------------------------|------------------------|-------------------|
| ____ Aspirin                 | ____ Codeine                 | ____ Local Anesthetics | ____ Penicillin   |
| ____ Acetaminophen/Ibuprofen | ____ Demerol/Other Narcotics | ("Novocaine")          | ____ Sulfa        |
| ____ Barbiturates/Sedatives  | ____ Latex                   | ____ Nitrous Oxide     | ____ Tetracycline |

Any others please list: \_\_\_\_\_

**FOR WOMEN ONLY**

**YES   NO**

- \_\_\_\_   \_\_\_\_   Are you now or do you think you may be pregnant? If yes, which trimester? \_\_\_\_\_
- \_\_\_\_   \_\_\_\_   Are you nursing?
- \_\_\_\_   \_\_\_\_   Are you presently taking birth control pills?

**AUTHORIZATION AND RELEASE**

I certify that the above information is complete and accurate to the best of my knowledge. I will inform this office of any change in my health status. I understand that dental treatment and local anesthesia entail risks such as bleeding, infection, nerve damage, jaw necrosis, or fracture of teeth or bone. I authorize the dentist to release any information, including the diagnosis, and the records of any treatment or examinations rendered to me or my child during the period of such dental care to third party payers and/or health practitioners. I authorize my insurance company to make payments directly to the dental office for benefits otherwise payable to me. I authorize release of my records to third party payers, other healthcare professionals or operations, or other entities as deemed necessary by this office. I authorize use of this signature for all insurance submissions. I understand that I am responsible for all changes whether or not they are covered by insurance, as well as any additional collection costs if this office determines they are necessary.

X \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Patient, Parent or Responsible Party

**DENTAL OFFICE INFORMED CONSENT**

It is important to us that you, our patient, understand the treatment we are recommending and any invasive procedures we may, with your agreement, perform. We want to involve you in all decisions concerning invasive procedures you may need. We take informed consent very seriously in our office. Therefore, we only want you to sign this form when you understand that there is a risk associated with dental procedures, and all your questions have been answered.

Dental treatment and procedures are not to be taken for granted as being routine or without risk for complications. As with all medical treatment to one's body, including dental treatment, there are no guarantees that the results will be as planned and to each individual's satisfaction. When dealing with the human body there are potentially many variables, some predictable and others are not. Complication rates in dentistry are low but do exist. Even a minor procedure like a "filling" can lead to major complications that cannot be foreseen. For example, "Novocaine" injection could lead to allergic reaction, anaphylaxis, facial hemorrhage, swelling, bruising, and even hospitalization or death. Granted these are fairly uncommon occurrences but individuals who are contemplating this should be aware of this prior to consenting. Whenever drilling is involved, even a simple cavity can lead to pulpal (nerve) problems, abscess, fractured tooth, and/or post treatment pain to biting and to temperature extremes (hot and cold). These complaints can be transient or may persist requiring further treatments. The above examples are some samples of possible complications with dental treatment and are not limited to these. In general, complications include but are not limited to pain, swelling, bleeding, infection, and other nerve problems.

I have read, understand and consent to dental treatments. Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE POLICY**

When we make your appointment, we are reserving a room for your particular needs. We understand that extreme or unavoidable emergencies or special circumstances do arise which may require you to cancel your appointment. We ask that if you must change an appointment, please give us at least 48 hours notice. This courtesy makes it possible to give your reserved room to another patient who would like it. We reserve the right to charge for any appointment(s) broken without a 48 hour notice. **The charge will be \$50.00 for every thirty minutes of appointment time. Repeated cancellations or missed appointments will result in loss of future appointment privileges.** We feel that our patient's time is valuable. When your appointment is made, a room is reserved, your records are prepared, and special instruments are readied for your visit. Except for emergency treatment for another patient, you can expect us to be prompt. We, of course, would appreciate the same courtesy from you.

**Checks returned from the bank are subject to \$35.00 service fee.** Accounts delinquent more than 60 days from the date of billing are subject to a 1.0% per month (18% annually) finance charge. If your account is sent to our collection agency you will be responsible for collection and court costs along with attorney fees.

We welcome you to our office and want to provide you with the best dental care possible. If you have any questions regarding our policies and your treatment, please do not hesitate to ask.

**NOTICE OF PRIVACY PRACTICES PATIENT ACKNOWLEDGEMENT**

I have received this practice's Notice of Privacy Practices written in plain language. The Notice provides in detail the uses and disclosures of my protected health information that may be made by this practice, my individual rights, how I may exercise these rights, and the practice's legal duties with respect to my information. I understand that this practice reserves the right to change the term of its Notice of Privacy Practices, and to make changes regarding all protected health information resident at, or controlled by, this practice. I understand I can obtain this practice's current Notice of Privacy Practices on request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to patient (if signed by a personal representative of patient): \_\_\_\_\_

**FOR OFFICE USE ONLY**

We attempted to obtain written acknowledgment of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because:

- \_\_\_\_ Individual refused to sign
- \_\_\_\_ Communication barriers prohibited obtaining the acknowledgement
- \_\_\_\_ An emergency situation prevented us from obtaining acknowledgement
- \_\_\_\_ Other (Please specify: \_\_\_\_\_)

## OUR FINANCIAL POLICY

Thank you for choosing us as your dental care provider. We are committed to your dental treatment being successful. We agree in writing with every patient to sign our financial policy, as we have found with our past experience that this policy makes our mutual experience easier and without confusion. This policy is to ensure that all of our patients receive the highest level of quality dental care in a friendly and healthy environment while understanding their financial responsibilities. This policy as well as other health and insurance forms provided must be read, agreed to and signed prior to any dental treatment.

### Cash Patients

Patients with no insurance are expected to pay in cash, check or credit card the day the service is rendered, unless specific arrangements are made in advance or getting our **CUSTOMIZED MEMBERSHIP PLAN**.

### Insurance Patients

For those patients covered by insurance, we may accept assignment of benefits. This means you must sign the portion of your insurance form that assigns payments to our office. Very few insurance policies cover 100% of the cost of your treatment. In this day and age many cover 50% or less on many services and actually cover nothing on others. Due to this, and the frequent delays in receiving payment from the insurance company, you will be asked to pay your deductible and your portion of your charges the day the service is rendered. We will estimate as closely as possible, your coverage, but until we actually receive the payment from the insurance company, it is just an estimate. Some patients request that we send in a pre-determination to their insurance carriers. We state what treatment you need, and they tell us what they will cover on that treatment plan. Many patients prefer to get service started immediately, and some treatments should be start immediately. In these cases we will ask you to pay for your services in full as they are done (for example: RCT, Implant Placement), and when the insurance company pays their portion we will reimburse you for what they pay. **We will help you in dealing with the insurance company, but ultimately the responsibility of payment and insurance problems lies with you.** If we do accept assignment of benefits from the insurance company, if the insurance company hasn't paid after 30 days, the full balance is expected from you personally.

The above policies apply equally to parents and guardians of minors being treated, and minors cannot be treated without a parent or guardian authorizing treatment and agreeing to financial responsibility. Thank you for reading and understanding our financial policy. If you have any questions or concerns; please feel free to ask them at any time. We wish to be of assistance in any way we can.

**I HAVE READ AND UNDERSTAND THE ABOVE DENTAL OFFICE INFORMED FINANCIAL POLICIES.**

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**Print Name**

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**Signature of Responsible Party**

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**Date**